

ALAMANCE COUNTY LIBRARY COMMITTEE

**Regular Meeting
May Memorial Public Library**

**Tuesday August 20, 2013
12 Noon**

Minutes

Present: Carolyn Allen, Shirley Beyer, Mike Cross, Mary Dingeldein, Jo Grimley, Kitty Hupman, Lennie Stout, Tim Sutton, Terri Lamm, M.J. Wilkerson, Bryan Hagood (guest), Becky Peterson, Katherine Arends, Heather Holly Hall,

Absent: George Byrd, Jr., Carlene Morton,

The meeting was called to order at 12:05 pm

There were no public comments

APPROVAL OF MINUTES

Kitty Hupman's name should be added to the list of absent from the last meeting. It was moved and accepted.

REPORT OF DIRECTOR:

MJ began with the memo regarding Cutting May Memorial Hours. During the budget process, the Library had asked to make two of its part-time people full-time and also asked for an additional part-time person for Graham. It was cut from the budget. ACPL had to close North Park 10 times last year and has already had to close it several times this fiscal year (in July) as well. Shirley Beyer asked if there had been any repercussions due to the closing. Mr. Faucette called the City Manager of Burlington, Mr. Owen, to find out why this was happening. MJ sent Mr. Owen the figures of door count and circulation from our office, as well as an explanation of the staffing issues. Mr. Owen said he understood why this had to be done. Carlene Morton had earlier asked if we could cut programming instead of the 9 hours. MJ's comment was that if we cut all programming, she fears the libraries will become a place only to check out books and movies and use the computer. The Library is so much more important to the community than that. If hours are cut, desks at all branches will be covered during hours of operation. It is re-assigning of staff, not cutting staff. MJ told the board if they approve the memo to cut hours, it will then go to the County Manager and on to the County Commissioners for final approval. Much discussion ensued. Tim Sutton asked to get the dollar amount needed for additional staff in lieu of cutting hours or programs. This will be provided to all Board members as soon as it is received from the County. Kitty said she felt the patrons would adjust to the new hours. Shirley agreed with MJ that cutting programs would be devastating. Mike did not like the thought of cutting any hours. We would like to have the new hours start when Graham and Mebane begin opening again on Sundays – right after Labor Day. A motion was made to approve the memo and it was seconded.

There were 5 that voted yes and 2 that voted no. Motion was carried to approve the memo.

The second order of business introduced was the electronic sign from Six Signs, a locally-owned and operated company. MJ's proposal is to use the Gardner Trust payout from last year to purchase the signs. Gardner Trust is only for technology. ACPL has \$28,000 to spend from last year's trust. They will be used in May Memorial, Graham and Mebane branches. MJ provided a slide presentation regarding the main points of these signs. She advised the Board on how these signs could be used to advertise Library programs and services, either library-wide or a specific branch. The signs are set up on a secure network that the Library can control. Libraries will even be able to tweet to the signs. They are portable. The only wiring needed is a power source. There was a motion made that we go forward with the silver plan maintenance. Motion seconded. No further discussion. All were in favor, no opposed. Motion was carried.

MJ mentioned that May Memorial is having its 75th Anniversary on September 28, 2013. All Board members should be getting invitations. ACPL hopes to do a wine and cheese reception after hours. MJ will go to the Burlington City Council today to ask that we be able to serve alcohol.

Staff Development Day is on September 26th. MJ invited all Board members to join Library staff.

UNFINISHED BUSINESS

Meeting room Policy revision: The only changes made were to add a box on the application that included maximum occupancy of the room and additional wording to #4, which stated "...and must vacate the room at least 15 minutes prior to the library's closing." Motion to approve and seconded. All were in favor, no opposed. Motion carried.

NEW BUSINESS

Spotlight on our Little Libraries: MJ showed everyone the new little library that Jo Grimley and Shirley Beyer painted with Eric Carle characters. It will be going to Beth Schmidt Park in Elon. One of the things discovered was that the glue that Mr. Carlson used is water-soluble. ACPL is putting brackets on the doors of the current ones to hold them in place. Future ones will have brackets put on as they are made. All the little libraries are registered with FreeLittleLibrary.org. There is space right now for 11. ACPL has one up in Mebane, this one is ready to go and two more are being painted now.

Day Long Retreat: MJ is going to try in either January or February to put together a day-long retreat for the Library Board and the Friends of the Library. She wants to have someone come and teach how to advocate for libraries and what the roles are for both the Friends Board and the Library Board, what the differences are in the two and ways they can work together.

Future Dates: Board members were reminded that the next meeting is November 19, 2013 at May Memorial at 12:00 noon.

The meeting was adjourned at 1:20 pm